

**ARNOLD ELEMENTARY SCHOOL
SCHOOL EMERGENCY DRILLS**
2023-2024 School Year Documentation Form

Type of Drill

- _____ **Fire Drill** (*5 Required* – 3 must be held by December 1)
- x **Tornado Drill** (*2 Required* – 1 must be held in March)
- _____ **Lock Down/Shelter in Place Drill** (*3 Required* – 1 must be held by December 1st & at least one after January 1st)

Time of Drill

- x Standard Schedule
- _____ Class Change
- _____ Recess
- _____ Lunch
- _____ Other _____

Date of Drill: 3/6/2024

Time Drill was Held: 1:00 pm

Exact Time Required to Evacuate/Shelter/Secure: 1 minute

Total Participants: 325

To date the following drills have been conducted for the 2014-2015 school year:

- Fire Drill out of 5
- Tornado Drill 1 out of 2
- Lock Down Drill out of 3

Name of Person Conducting Drill: Sarah Neubecker

Title of Person Conducting Drill: Building Principal

Signature of Building Principal: Sarah Neubecker

* **Special Note** – Once each drill is completed, please fill out this form immediately and send to the Superintendent’s Office so that it may be posted on the district’s website within 5 days of the drill, where it must remain for at least three years.